Logistics and selection decision process:

- Minimum of 2 reviewers (usually 3) are assigned for each submission
- For talks and roundtables – the committee sets the # of abstracts to accept based on space:
- Mean, median, standard deviation of total scores are calculated for each submission
- Abstracts close to talk/roundtable limit are examined closely: comments from all reviewers read over, abstract may be read by committee members
- Abstracts not accepted as talks and roundtables will be accepted as posters
- For posters – all are accepted!
- All scores and comments from reviewers are sent to the authors of the abstract as feedback

Application of the rubric:

For each component in the rubric, you have three choices:

- Excellent (3 pts): Present, clear, and complete
  - You can easily identify the component, it is described well, and all necessary information is present
- Good/Minor improvements (2 pts)
  - Component is identifiable but a few things are confusing/not explained well enough, OR information is missing
- Major improvements (1 pt)
  - Component is not present, not clear or only briefly mentioned

TIP- make notes as you are reviewing! You will be asked to comments to the author for each for the 4 sections (study context, research design, analyses and interpretation, and contribution). This is helpful not just for the author, but also for abstract committee to help identify which abstracts are excellent.

Example applications of the rubric:

Members of the SABER community provided a qualitative and quantitative abstract to the committee for support with training, and we have provided two versions of each: an example of a strong submission and an example of a less-strong submission. Please review the handouts, and the example scores and rationale for applications of the rubric.